



**UNIVERSITY OF MANAGEMENT
AND TECHNOLOGY**

A Fast Track to Attaining a Prestigious US Degree



BBA Registration No: 261639
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- **Complete application form**

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Transcripts not in English must be accompanied by certified English translations.

- **Non-refundable registration fee of HK \$500, payable to China Education (HK) Ltd.**

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www.umtweb.edu.hk

(BBA Top-Up)

Bachelor of Business Administration Final Year

(BSCS Top-Up)

Bachelor of Science in Computer Science Final Year

(MBA)

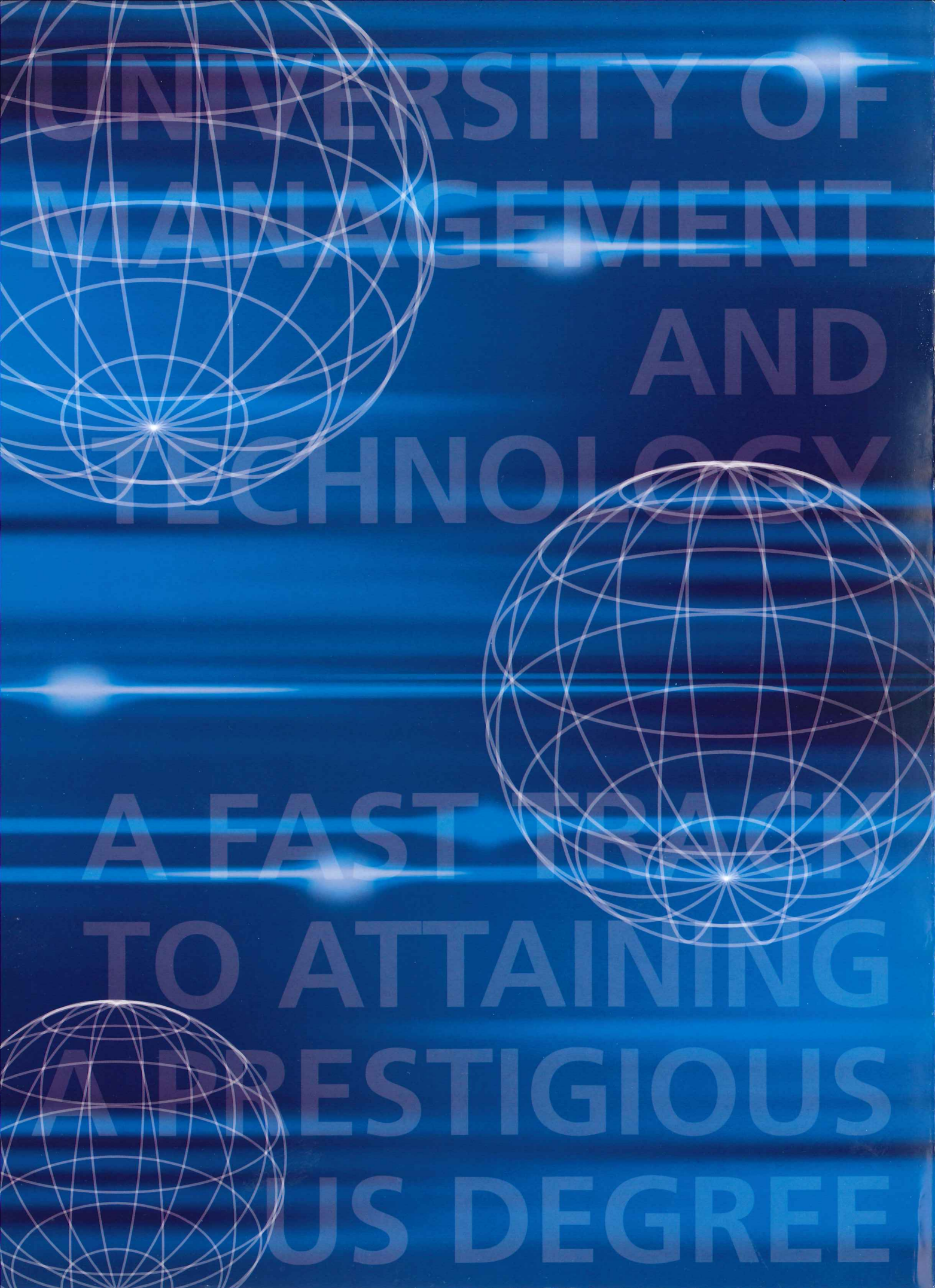
Master of Business Administration

(MPA)

Master of Public Administration

(DBA)

Doctor of Business Administration



About UMT

The University of Management and Technology (UMT), chartered by the State Council of Higher Education of Virginia (SCHEV), is a private university located in downtown metropolitan area in the Washing D.C. of Virginia State, USA. UMT's campus is located in proximity to the White House and Pentagon building.

UMT provides graduate and undergraduate degree programs and professional development programs to American and international students in modern management and technology areas.

UMT is committed to excellence in management and technology education. Its courses focus on contemporary management and technology issues. Faculty members are carefully screened to assure that UMT instructors possess a balance of scholarly and practical insights on current management practice and technology applications.

UMT is committed to employing modern teaching delivery technology to offer its students the best management and

technology education available. UMT faculty and staff have extensive management and education experience working with major universities, companies, nonprofit organizations, and government agencies.



2006 Graduate -
LI, Kwong Yuen Alan



Even though I finished my high school study in Canada, I found my English was not so good especially in writing when I returned to Hong Kong.

I also found so hard to continue my further education due to the need to work on shift. Fortunately I met UMT, a program provided me with flexible self-study mode and liberal transfer credit policy for my overseas studies. Thus I can finish the BBA within one year. I have to say thanks to UMT again.

Accreditation



The University of Management and Technology is accredited by the Accrediting Commission of the Distance Education and Training Council (DETC), which is listed by the U.S. Department of Education as a nationally recognized accrediting agency for distance learning schools. As such, our programs and administrative policies are frequently reviewed to ensure that we continue to meet the DETC's exacting standards of excellence.



As an accredited, degree-granting member of the DETC, the University of Management and Technology is an institutional member of Council for Higher Education Accreditation (www.chea.org). CHEA is a private, nonprofit national organization that coordinates accreditation activities in the United States. CHEA is the largest institutional higher education membership organization in the United States with approximately 3,000 accredited colleges and universities and more than 60 participating national, regional, and specialized accrediting organizations.



The University of Management and Technology is listed as a worldwide recognized institutions in IAU Database in the United Nations Educational, Scientific and Cultural Organization (UNESCO, www.unesco.org) The database includes information available on the higher education systems of some 180 countries and territories worldwide.

UMT is a worldwide recognized US university
http://www.unesco.org/iau/onlinebases/list_data/us-nw.html



UMT earned Specialized and Professional Accreditation for its Project Management degrees by the Global Accreditation Center (GAC) for the Project Management Institute® (PMI). GAC is the governing body for the policies, procedures, and standards for the accreditation of university degree programs related to project management.

2006 Graduate -
TAM, Wai Yi Irene



As a BBA student at UMT, I have learned lots of management, finance and marketing knowledge which help me think strategically, communicate effectively and work productively.

Teaching is conducted through lectures & seminars and taught by UMT academic staff and experienced practitioners from the industries. A variety of teaching methods including case studies, business simulations & tutorials were adopted.

Apart from face-to-face teaching, I can have access to UMT's web-based materials. The flexible mode of distance learning program is much convenient for me.



The University of Management and Technology is a Global Registered Education Provider of Project Management Institute PMI (www.pmi.org). With over 200,000 members worldwide, the PMI is the leading nonprofit professional association in the area of Project Management. PMI also is recognized as a specialized accreditation body by the ASPA.



ASPA is recognized by the U.S. Department a specialized accreditation body and has a membership of over 60 accrediting agencies representing 45 professions. (www.aspa-usa.org)



The University of Management and Technology is authorized to operate an institution of higher education, to enroll students, and to award associate's, bachelor's, master's and doctoral degrees by the State Council of Higher Education for Virginia (www.schev.edu).



UMT is an approved participating university in the U.S. Department of Defense's DANTES program (DANTES, www.voled.doded.mil) to provide education programs to US military personnel.



The University of Management and Technology is approved by the U.S. Department of Veterans Affairs to participate the Montgomery G.I. Bill program (www.gibill.va.gov). The G.I. Bill Program provides education benefits for eligible military personnel, both veterans and active duty personnel. UMT is a strategic partner of the Defense Acquisition University (DAU, www.dau.mil).



2009 UMT Graduate Representative
Dr. Herman Lau, PhD, Hospital Authority -
Cluster Coordinator



As a clinical staff of a public hospital, I have been involving in supervisory and management duties for over 10 years. Early last year when my boss was planning my career, he reviewed my academic qualification. He advised that if I wanted to further develop my career in senior management position, I definitely needed a master's degree in management or administration.

Before pursuing the UMT MPA program, I had already earned an M. Phil degree and a Ph.D. degree from other universities.

Fortunately, I joined the UMT and studied this course which provided me with everything I needed. It equipped me with profound knowledge in the management field, both in theory and in practice. It has widened my horizon, helped develop my potential and fully utilized my talents. I can now apply my newly attained knowledge to the daily operation in a public organization. Of course, the flexible learning mode of UMT's program fitted into my personal schedule very well.

Global Network

UMT collaborates with a number of prestigious universities around the world to offer their undergraduate and postgraduate programs:

Australia

UMT cooperates with Australian Graduate School of Management (AGSM), which is the business school for both The University of New South Wales and The University of Sydney. Academic Dean of UMT, Dr. J. Davidson Frame presented a variety of topics in Sydney and Melbourne over the years.



Greater China

UMT works with Beijing University, the best university in China to offer their MBA in Project Management for 5 successful intakes. For details please go to <http://www.umt-pmedu.com.cn/>

UMT teams up with East China University of Science and Technology to offer their highly successful master programs in project management.



United Kingdom

UMT offers degree programs in cooperation with Warwick University in the United Kingdom.

2006 Graduate - WONG, Lai Wah Agnes



I am very impressed with UMT's US teaching style. It allows me to complete the BBA program in China. During my study, I was pregnant. Despite a new challenge coming into my life, I very enjoyed my study.

UMT BBA program provided me with a great support and guidance. It helped me create a systemic thinking to handle my routine administrative work and widen my knowledge to manage my own business. The most important thing for me is that I was able to learn a clear concept from the study material with a better idea to make sound decisions.

Study is a long lasting process. Different stages require different support and knowledge. The UMT's case sharing allowed me to tackle lots of real business issues. All of them are very useful in my career. It builds me up with great confidence to face big challenges in the future.

Faculty

Distinguished Academic Team

The faculty team represents diverse backgrounds with members having taught and earned their advanced degrees from some of the top universities in the world.



J. Davidson Frame, PhD, PMP

Academic Dean

- Member of Board, Project Management Institute
- Vice President, YCG
- Former Professor at The George Washington University



C. Eric Kirkland, PhD

Vice President of Operations

- MBA, University of Pennsylvania
- PhD, University of Virginia
- Former Vice President and Director of Grantham University



Bahram Bahramian, PhD

- Taught at Columbia University, Purdue University, and University of Dayton in Ohio
- Ph.D. and B.S., civil engineering and systems design, University of Birmingham, England; M.A., University of Dayton; advanced post-doctoral diploma in systems management, Massachusetts Institute of Technology



James Lewis, PhD

- B.S. in Electrical Engineering and a Ph.D. in Psychology, North Carolina State University
- An experienced project manager who teaches seminars and publishes many books on project management.



William Wells, PhD

- D.B.A. from The George Washington University, a master's degree from Purdue University; bachelor's degree in physics from the University of Chicago.
- Planning director for the Apollo Mission to the Moon; Principal consultant and interim chief of staff for President Bush's Science Advisor.

2007 Graduate Eddie Cheung Hong Kong Police Sergeant



UMT provides me with an opportunity to prepare myself for the dynamic changes in the law enforcement work in Hong Kong.

I am a Police Sergeant and have been serving in the Hong Kong Police Force for 19 years. As an existing member of the Force, I find both experience and life-long learning equally important. I always give myself opportunities to attend courses in order to keep myself updated. Therefore, I have completed a Diploma Course in Legal Studies from the University of Hong Kong School of Professional and Continuation Education some years ago and I found that useful in my work.

I realized that good management skills are very important in my work, so I have decided to study the Bachelor of Business Administration course from the University of Management and Technology since 2006.

I enjoy life-long learning as it provides me opportunity to prepare myself for the dynamic changes in the law enforcement work in Hong Kong. What I have learned from the program has enabled me to meet the challenges of a rapidly changing environment and the ever increasing demands of the public we serve. The UMT study is a good chance for me to exchange my experiences and knowledge with colleagues from different areas.

Program Features

- Can be completed within one year
- Flexible Learning mode (Web-based Learning platform, Distance Learning, Tutorial)
- Tutorial supports by qualified local tutors. UMT course supervisors and teaching assistants will monitor and facilitate instruction and guide students in the use of resources available in Hong Kong and the US.
- Instructional materials for distance learning will be provided to facilitate students' learning. Free access to UMT's on-line platform and library

BBA Program Structure

UMT's bachelor degree conversion is designed specifically for diploma and associate degree holders, and is offered through a combination of tutorial with using the latest multi-mode information and communication technology. The program is designed to develop in students a solid foundation of knowledge, understanding, skill and application in the field of communication and business administration. Students will increase their capacity for analytical reasoning, critical thinking, problem solving and effective communication. In addition, successful completion of the program satisfies the admission requirements for the MBA and many other graduate programs from Hong Kong and overseas institutions.

For students with 3-year diploma or equivalent, the following 10 courses will be required to obtain UMT Bachelor of Business Administration (BBA):

- Mgt 100 Introduction to Business
- Mgt 101 Principles of Management
- Mkt 100 Principles of Marketing
- Mgt 102 Legal Environment of Business
- Econ 125 Economics for Managers
- Acct 125 Accounting Fundamentals for Managers
- Stat 125 Business Statistics
- Fin 100 Principles of Finance
- Mgt 190 Entrepreneurship
- Mgt 195 Business Policy and Strategy

BSCS Program Structure

The program is designed to develop in students a solid foundation of knowledge, understanding, skill and application in the field of computer and IT management. Students will increase their capacity for analytical reasoning, critical thinking, problem solving and effective communication. In addition, successful completion of the program satisfies the admission requirements for the MBA and many other graduate programs from Hong Kong and overseas institutions.

For students with 3-year diploma or equivalent, the following 10 courses will be required to obtain UMT Bachelor of Science in Computer Science (BSCS):

- Mgt 100 Introduction to Business
- Cst 115 Computer Architecture & Organization
- Cst 117 Internet and Web Programming
- Cst 120 Program Logic & Design
- Cst 145 Programming in Java
- Cst 161 Data Communication
- Cst 190 Database Systems
- Cst 191 Systems Analysis and Design
- Cst 192 Management Information Systems
- Cst 196 Intelligent Systems

MBA Program Structure

The Master of Business Administration (MBA) program promotes learning to synthesize the principles and practices of management within a technology-driven world. Course content reflects current business practice in best-of-class organizations. UMT's knowledge of current practice comes from its close ties with leading edge companies and government agencies. Courses balance nurturing of an appreciation for the role of theory in effective management with practical, how-to insights.

- Mgt 201 Effective Communications and Soft Skills
- Mgt 202 Business Law and Ethics
- Mgt 210 Quantitative Methods for Decision-making
- Mgt 215 Operations, Logistics and Supply Chain Management
- Mgt 220 Information Technology
- Mgt 230 Leadership and Organizations
- Mgt 240 Marketing and Sales
- Mgt 245 Technological Entrepreneurship
- Mgt 250 Project Management
- Mgt 253 Risk and Quality Management
- Mgt 254 Contracts and Procurement
- Mgt 280 Finance
- Mgt 281 Accounting
- Mgt 285 Economics
- Mgt 299 Business Policy

MPA Program Structure

The Master of Public Administration (MPA) is a graduate degree designed specifically for managers in public and nonprofit organizations. The public sector continues to play an important role in the effective functioning of society.

The MPA program provides students with the tools, knowledge, and insights needed to do a good job performing their duties in government agencies and not-for-profit organizations.

- Mgt 200 Business Basics
- Mgt 202 Business Law & Ethics
- Mgt 210 Quantitative Methods in Decision-Making
- Mgt 230 Leadership and Organization
- Mgt 271 Structure & Function of Government
- Mgt 220 Information Technology
- Mgt 250 Project Management
- Mgt 254 Contracts & Procurement
- Mgt 270 Principles of Public Sector Management
- Mgt 272 The Budget Process
- Mgt 279 Management of Major Programs

For students who earned an accredited MBA or MS-Mgt degree, there will be 5 subjects waived.

For students who earned an accredited BBA or BS-Mgt degree, 3 subjects will be waived.

DBA Program Structure

The UMT DBA is a practice-oriented, professional doctoral program intended for executives and senior managers who want to expand their knowledge, skills, and abilities to the fullest extent possible. Graduates possess the knowledge and experience to assume advanced positions in the management of organizations. A combination of analytical, practical, and research-based approaches is used to equip graduates with an understanding of management thought and practices, as well as a theoretical, philosophical, and real-world understanding of business administration principles and practices.

Course content reflects current business practices in best-of-class organizations. Courses balance nurturing an appreciation of the role of theory in effective management with practical, how-to insights.

While the emphasis of the program is directed toward managing in a technology-driven world, management basics that apply to all business organizations are covered. The program addresses the ethical and legal foundations for behavior in commercial, nonprofit, and government settings. It imbues the student with in-depth knowledge of managing organizations, programs, and

projects. It describes how effective managers lead, how they make decisions, how they motivate employees to achieve superior results in leading organizations.

DBA Requirements

The DBA requires successful completion of 60 semester credits hours past the master's degree. Transfer credits are not granted toward fulfillment of the DBA requirements. Pursuit of the DBA involves two main components:

Coursework: includes core courses, concentration courses, and supporting courses, totally 45 credit-hours.

Dissertation: concludes the program with a significant scholarly research project, requiring a minimum of 15 credit-hours.

In addition, students must pass a qualifying exam and a comprehensive exam, as well as writing and defending their proposal and dissertation.

Every student who chooses to enter the program must make a commitment to the program to make a significant contribution to the intellectual knowledge base of the University. They may do this by their participation in courses, by their research, by their publications, and by their attendance at seminars, colloquia, and professional meetings.

Illustration of a Typical DBA Program

UMT strongly encourages students to complete the DBA in TWO years, to the extent feasible, as shown in the illustration. Of course, the actual duration may vary depending on the dissertation topic selected and on the time and effort devoted to the work by the student.

Sequence	Credits	Months*
Analytical Techniques in Research	6	1 to 2
Philosophical Foundations of Knowledge & Research	3	3
Evolution of Management Thought	3	4
Qualifying Examination		
Management as a Behavioral Science	6	5 to 6
Current Issues in Management	3	7
Managing Modern Business Operations	3	8
International Management	3	9
Economic and Financial Theory	3	10
Advanced Research Methods	6	10 to 11
Special Topics in Research	6	11 to 12
Proposal Defense		
Leadership and Ethics	3	13
Business-Government Relations	3	14
Technology, Innovation, and Entrepreneurship	3	15
Comprehensive Exam		
Dissertation Research	9	15 to 24
Dissertation Defense		
Graduation	60	24

* Duration may vary depending on the dissertation topic chosen by the student and the time devoted to it.

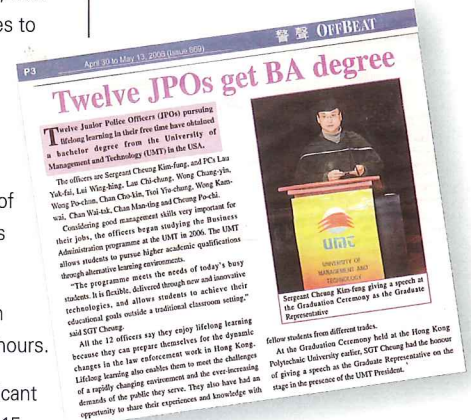
2006 Graduate - TSUI, Lai Sheung Vincy



Vincy Tsui received a Diploma in Logistics Management from the Hong Kong University of Science and Technology in 2003 after finishing the Higher Certificate of Professional Secretaries at the Hong Kong Management Association in 1998.

Since 2005, she has been employed as a secretary in one of the largest listed real estate developers in Hong Kong. From her upbringing and her work experience, Vincy learnt that in order to excel in a competitive environment, it is necessary to continually upgrade herself.

Having researched into several institutions locally and internationally, she chose to enroll in the Bachelor of Business Administration program at UMT, for its flexible and diverse teaching style.



Admission Requirements

The minimum admission requirements are as follows:

- Holder of Associate degree/diploma with the minimum GPA of 2.5 from a recognized university or professional association.
- Demonstrated proficiency in English
- Other equivalent qualifications to be assessed by UMT.

Assessment

Assessment of each subject typically consists of assignments, written examination and multiple choices.

Admission

BBA/BSCS Top-Up

The minimum admission requirements are as follows:

- Holder of Associate degree/diploma with the minimum GPA of 2.5 from a recognized university or professional association.
- Demonstrated proficiency in English
- Other equivalent qualifications to be assessed by UMT.

MBA/MPA Program

The minimum admission requirements are as follows:

- Holder of bachelor degree with the minimum GPA of 2.5 from a recognized university or professional association.
- Demonstrated proficiency in English
- Other equivalent qualifications to be assessed by UMT.

DBA Program

Applicants to the DBA program must have earned a master's degree at an appropriately accredited institution of higher learning or a minimum of 30 graduate-level credits prior to formal admission to the program.

Admissions are highly competitive. Candidates are expected to have a cumulative grade-point average (GPA) of 3.0 or higher in a relevant, accredited master's program.



**2006 Graduate -
YIP, Wai Yuen Sunny**

Sunny obtained a Higher Diploma in Computer Studies from the City University of Hong Kong. Currently, he is the Network Manager in one of the renowned international investment banks in Hong Kong.

After being promoted to the managerial rank, Sunny intended to learn more skills and techniques in managing resources for facing the challenges ahead. He also wanted to acquire more knowledge on how to manage a business and diversify his exposure, in a way that he could take a try at other sectors when opportunities arise.

Because of the tight working schedule, Sunny chose UMT, a program that provides a flexible curriculum to fit the needs of individual candidate. Through the studies, he learned a lot of business theories and concepts from real business cases. At the same time, he managed to complete his study without losing a balance in his work and family.

